

**Portsmouth Museums and Visitor Services - Venue Hire Charges Appendix A**

| Portsmouth Museums and Visitor Services Venue Hire Charges             | Charge per hire exc vat 2018/19 |               | Charges agreed 2015/16 |         |      |
|--|---------------------------------|---------------|------------------------|---------|------|
|  | Monday-Thurs                    | Friday-Sunday | Mon-Thurs              | Fri-Sat | Sun  |
| <b>Portsmouth Museum</b>   | £                               | £             |                        |         |      |
| Museum Garden, reception and toilets 6pm – 10.30pm                     | 970                             | 1,200         | 950                    | 1180    | 1800 |
| Portsmouth Museum (not garden) 6pm – 10.30pm                           | 970                             | 1,200         | 950                    | 1260    | 1890 |
| Meeting Room daily rate Monday to Friday 10am – 5pm                    | 80                              | 150           | 75                     | 150     | 150  |
| Esther Room daily rate Monday to Friday 10am – 5pm                     | 560                             | 750           | 550                    | 740     | 740  |
| <b>D-Day Story</b>   |                                 |               |                        |         |      |
| The Briefing Room (formerly Dulverton Wing), 10am - 5pm                | 560                             | 700           | 400                    | 550     | 550  |
| The Briefing Room (formerly Dulverton Wing), 6pm -11pm                 | 1,000                           | 1,250         | 370                    | 740     | 740  |
| The Deck (Reception, shop and café area), 6pm -11pm                    | 1,200                           | 1,500         |                        |         |      |
| The Legacy Gallery (Overlord Embroidery and former cinema), 6pm - 11pm | 2,000                           | 2,500         |                        |         |      |
| <b>Dickens' Birthplace</b>   |                                 |               |                        |         |      |
| Daily rate (October to March excluding Easter) 10am – 5pm              | 600                             | 750           | 590                    | 740     | 740  |
| Evening 6pm – 10.30pm  | 750                             | 940           | 470                    | 630     | 630  |
| <b>Eastney Beam Engine House</b>                                       |                                 |               |                        |         |      |
| In steam, daily rate 10am – 5pm  | 750                             | 1,120         | 740                    | 1100    | 1470 |
| In steam, 6pm – 10.30pm  | 970                             | 1,290         | 950                    | 1260    | 1890 |
| <b>Cumberland House Natural History Museum</b>                         |                                 |               |                        |         |      |
| Whole museum, 6pm – 10.30 - not Butterfly House                        | 480                             | 640           | 470                    | 630     | 630  |
| Butterfly House and Reception  | 600                             | 750           | 75                     | 150     | 150  |
| Activity Room and Reception  | 300                             | 375           | 75                     | 150     | 150  |
| <b>Southsea Castle</b>   |                                 |               |                        |         |      |
| <b>Marquee Only</b>  |                                 |               |                        |         |      |
| Daily rate, 10am - 5pm   | 460                             | 645           | 470                    | 530     | 630  |
| Evening rate, 7.30pm - 11pm  | 856                             | 1,200         | 770                    | 1260    | 1260 |
| Out of season evening rate - November to February, 7.30pm-11pm*        | 205                             | 205           | 200                    | 200     | 200  |
| <b>Meeting Room</b>  |                                 |               |                        |         |      |
| Daily rate, 10am – 5pm   | 60                              | 75            | 60                     | 60      | 160  |
| Evening rate, 7.30pm - 11pm  | 255                             | 280           | 260                    | 290     | 370  |
| <b>The Keep</b>  |                                 |               |                        |         |      |
| Daily rate, 10am - 5pm (Mondays incur +£120)                           | 510                             | 510           | 600                    | 600     | 1200 |
| Evening rate, 7pm - 11pm   | 2245                            | 2245          | 2310                   | 2310    | 2310 |
| <b>The Moat</b>  | 500                             | 700           |                        |         |      |
| <b>The Courtyard</b>   | 460                             | 645           |                        |         |      |

|  |      |      |
|--|------|------|
|  | 530  | 630  |
|  | 1260 | 1260 |
|  | 0    | 0    |
|  | 60   | 160  |
|  | 290  | 370  |
|  | 600  | 1200 |
|  | 2310 | 2310 |

New Year's Eve - 50% increase in all charges

Hourly rates - divide rate by number of hours and add 20%

\* Additional charge to cover cost of staff and services.